



Facility Security Officer

Defense contractor involved with product development and manufacturing of various systems for military aerospace and vehicles in the Los Angeles International Airport area is searching for an experienced Facility Security Officer. With a 50+ year foundation, The Marvin Group supports all branches of the Department of Defense and allies around the globe on an array of programs and platforms. We support many military prime contractors including Lockheed Martin, Northrop Grumman and Raytheon.

SCOPE

The Facility Security Officer (FSO) establishes programs that control and maintain the security posture for the business. The FSO reports to Vice President – Materials & Facilities and together they implement the necessary changes in infrastructure to ensure a secure environment. The FSO requires strong leadership skills and excellent interpersonal, written, verbal, and presentation skills. The FSO will also interface professionally with Defense Security Service, customers, and other external personnel to effectively perform their duties.

RESPONSIBILITIES

- Administer and execute a strong security program in compliance with the NISPOM, NISPOM Supplement, DoD 5105.21-M-1, COMSEC Manual 90-1, DCIDs and associated corporate and government policies and directives.
- Administer a comprehensive security education training program.
- Interface with government and prime contract customers on security related issues.
- Prepare and maintain the company Security Program Procedures.
- Access and knowledge in the use and maintenance of JPAS, e-QIP, NCAISS and the sub applications, NISS and STEPP.
- Performance and maintenance of personnel security investigations.
- Perform required self-inspections of security programs and works closely with our local DSS Industrial Security Representatives.
- Manages and implements physical security safeguards for the protection of personnel and property.
- Oversees physical site security personnel, surveillance, and entry technology.
- Prepares and maintains policy and procedures for handling, storing, and keeping records related to personnel and visitor and access to sensitive data.
- Prepares assessments involving possible security violations and initiates measures to correct security deficiencies.
- Receive, prepare, issue, and maintenance of DD254's.
- Provide input and review of request for proposals, wherein DD254's and Operations Security (OPSEC) Plans are applicable.
- Development of OPSEC Plans for programs based on Program Protection Plans.
- Oversight of reception group and there operating policies.
- Coordinate with the Corporate Office on security matters.
- Other Duties as assigned

SKILLS / REQUIREMENTS

- Facility Security Officer (FSO) Certification.
- Security level: Secret.
- Four yers as a FSO or alternate.
- Two years in management role or other supervisory capacity.
- Thorough knowledge of the NISPOM and Supplement.
- Knowledge of supporting security disciplines, including document control, visitor processing, personnel security processing, SCI and security processes and procedures.
- Knowledgeable on government online security systems, including e-QIP, JPAS.
- Ability to prioritize tasks
- Must be able to lift up to 35 lbs
- Must be able to speak and write English.

This position must meet export control compliance requirements. All applicants must be "U.S. persons" within the meaning of ITAR, as defined: a U.S. Citizen, a lawful permanent resident, political asylee, or refugee.

Interested parties please apply online and submit resume to <http://marvingroup.com/career/adp/>

Visit us at marvingroup.com

The Marvin Group is an EEO/AA/Disability/Vets Employer.

Our company uses E-Verify to confirm the employment eligibility of all newly hired employees. To learn more about E-Verify, including your rights and responsibilities, please visit www.dhs.gov/E-Verify.

If you are an individual with a disability and require a reasonable accommodation to complete any part of the application process, or are limited in the ability or unable to access or use this online application process and need an alternative method for applying, you may contact Human Resources at 424-318-4271.