

RETAIL STORE ASSOCIATE | RETAIL

Goodwill Industries of Southern California – Hawthorne. Provide excellent customer and donor service. Present a friendly, cooperative attitude to the general public and store staff. Perform accurate operations of a cash register. Receive and accurately record donations from public. Sort and price donations. Merchandise sales floor to meet company standards and guidelines. Load and unload store trucks. Some retail and sales experience helpful. Able to read, speak and write Basic English. Able to operate cash register and PC. Good communication and interpersonal skills.

<https://usr58.dayforcehcm.com/CandidatePortal/en-US/goodwillsocal/Posting/View/14930>

PT - SALES ASSOCIATE - ELECTRICAL & LIGHTING

Lowe's – Torrance. P/T. Friendly and professional, and engage customers to help with project needs and answer questions. Ensure merchandise is accurately accounted for, handled, and ready for customer pick-up. Engaging in safe work practices and encouraging others to do the same. 6 months experience using a computer, including inputting, accessing, modifying, or outputting information. 6 months experience using a handheld device (e.g., mobile phone, LRT gun, palm pilot, tablet, iPod) to enter, access, and output information. Ability to obtain sales related licensure or registration as may be required by law. Certification in trade related to department (e.g., hardware, kitchen, plumbing, electrical, lawn and garden, and lumber/building materials).

<https://sjobs.brassring.com/TGnewUI/Search/home/HomeWithPreLoad?PageType=JobDetails&partnerid=25239&siteid=5014&jobid=6667726>

CUSTOMER SUPPORT ASSOCIATE | CUSTOMER SERVICE Job ID 2020-2950

Category Delivery & Distribution – Torrance. Full Time. Schedule: You will work a Tuesday – Saturday schedule starting at 7:30 am or 8:30 am or a Monday – Friday scheduling starting at 7:30 am or 8:30 am. To ensure coverage this schedule does shift occasionally in order to best serve our customers. Whether a Room & Board customer is picking up an order at our delivery center, interacting with us over the phone or opening their door to us, we take great pride in making them feel comfortable. You will work in an office setting to coordinate details associated with customer pick up and deliveries, being mindful of both the customer's needs as well as the efficiencies of the delivery team as you create a seamless experience for each and every customer. You bring a passion for serving the customer. You strive to be professional, pro-active and respectful when engaging with customers at every touch point. When a customer calls upset, you build confidence and loyalty by bringing calm to the situation and driving home the right solution. “Going the extra mile” is part of your DNA. You look to take interactions and conversations with customers a step further by anticipating a need, quickly resolving an issue or genuinely sharing in their excitement about their new purchase. You carefully communicate details and inform the customer about our service and delivery processes as you look to anticipate any obstacles and challenges they may encounter or to provide viable solutions to resolve an issue. You embrace technology. You're comfortable learning custom programs and tools for routing and navigation, order information, product specifications, etc. to effectively communicate with customers and retail/delivery team members.

<https://jobs-roomandboard.icims.com/jobs/2950/job>

SEASONAL CUSTOMER SERVICE REPRESENTATIVE

Onsite recruitment event: 9/19, from 8 a.m. to 1:00 p.m.

See's Candies – Carson. Remote. \$15/hr. F/T. Many positions to fill by 9/28 and 10/5. Social distancing and a face covering will be required at the hiring event and while on the facility at all times. Hiring candy lovers! Create an excellent service experience for our customers and represent the brand professionally. Assist our customers by answering product and service questions; offer information about our products, gifts and services. Order entry, process adjustments, fulfill literature requests, track orders, create new accounts and complete required paperwork. Process candy and gift item orders, payment and shipping information. Utilize upselling and suggestive selling methods to achieve defined sales goals. Potential remote work.

Experience working in a Call Center/Contact Center preferred. Results-oriented sales or telemarketing experience a plus. Customer Service experience. Good listening skills. Friendly and clear-speaking phone voice. Effective verbal communication skills. Solid attention to detail. Ability to work accurately, with speed and professionalism. PC savvy with proficiency in Word and Email. Have keyboard skills by touch, with accurate typing skills.

<https://seescandiescareers.mua.hrdepartment.com/hr/ats/Posting/view/3225/0>

Attend at See's Candies Customer Care Center, 20600 S. Alameda Street, Carson California 90810. Apply on-line for appointment time. Walk-ins welcome before 10:30 a.m. same day interview!

CUSTOMER SERVICE REPRESENTATIVE WORK FROM HOME

Morphius Corp – Compton. F/T. \$45,000 to \$75,000/yr. Handle customer inquiries and complaints. Provide information about the products and services. Troubleshoot and resolve product issues and concerns. Document and update customer records based on interactions. Develop and maintain a knowledge base of the evolving products and services. Experience in customer service, sales, or other related fields. Ability to build rapport with clients. Able to prioritize and multitask. Positive and professional demeanor. Excellent written and verbal communication skills. Must reside in California.

Apply with a PDF your resume. <https://www.ziprecruiter.com/c/Morphius-Corp/Job/Customer-Service-Representative-Work-From-Home/-in-Compton,CA>

OFFICE ADMINISTRATION CLERK

Landyachtz Longboards Inc. – Gardena. P/T. From \$16/hr. Reliable, careful, and have a strong personal work ethic. Report to the Warehouse Manager and Accounts Receivable Manager. Sort mail and separate invoices and checks. File paperwork from operations and miscellaneous documents. Charge retail store walk-in orders. Answer phones and filter calls to appropriate departments. Manage communication for staff when Manager is away from the warehouse. Upload invoices to software (Sage APA.) Email checks received to US accounting manager. Deposit checks into remote deposit machine. Improve efficiency and accuracy of these tasks. Detail-oriented. Strong communication skills (fluent in English.) Confident with face-to-face communication, communication via phone calls. Ability to identify issues when they arise, and has the confidence to notify the right staff. Experience with Sage, bank deposits, and document management are all pluses but not required

<https://www.indeed.com/viewjob?jk=caf6d009875502c7>

SALES ASSOCIATE/CASHIER

SAS Management, Inc. – Western Torrance. www.sspetro.com Full-Time & Part-Time opportunities available. Flexible Schedule. \$15.00 per hour / 15.50 per hour Graveyard. Provide prompt and friendly customer service by greeting customers as soon as they enter the store. Upsell by suggesting additional items at the point of purchase. Operate the POS (cash register) both efficiently and accurately. Follow all Cash, Debit, & Credit Card Procedures as per Company Policy. Operate the Lottery/Lotto terminal. Follow all payout procedures as per Company Policies. Only Lottery & Lotto can be paid out. Follow all State, Federal & Company Policies on selling tobacco and alcohol. Protect Company Assets at all times. Keep the store clean, organized and stocked. Follow correct procedure for checking in vendors. Be able to lift to 50 pounds. Be able to accurately count change back to customers, and must be able to clearly communicate both oral and written emergency procedures to customers and employees. Some customer service experience is desired, but not required.

<https://www.indeed.com/viewjob?cmp=SAS-Management,-Inc.----Western&t=Sales+Associate+Cashier&jk=d8bb900e0a928b1d>

PROGRAM TECHNICIAN I

Behavioral Health Services California - Long Beach. Full-time, Temporary. Performs program support functions as assigned. May collect, analyze and record specimens for drug testing. High school diploma or equivalency and 2-years work experience. Education may be substituted for up to one year of the work experience. Well-organized person with basic clerical and good alphanumeric filing skills. Prefer job background which includes people contact, both face-to-face and by telephone. Data entry and word processing experience or will train on the job with the requirement that employee demonstrates a learning curve resulting in computer skills adequate for this position within three months of hire. Recovering individuals must have two years clean, sober and abstinent to be considered for employment.

Email resumes to jobs@bhs-inc.org or FAXES (310) 679-4621 or apply in person at 15519 Crenshaw Blvd., Gardena

<http://bhs-inc.org/blog/5482-program-technician-i>

FRONT DESK RECEPTIONIST/OFFICE ASSISTANT

RIGGS DISTRIBUTING, INC - Los Angeles. Full-time. \$15 - \$19/hr. - flexibility to work extra hours if needed - Greet applicants as they walk in - ensure all aspects of recruiting processes and candidate selections comply with legal and contracted parameters - answer phones; assist callers and greet candidates with professionalism and in a timely manner - complete related paperwork and computer entries as well as other office tasks - coach applicants on interviewing skills, attendance expectations and attitude - build a diverse candidate database - ability to work independently as well as with a team - excellent written and verbal communication skills - excellent grammar and spelling skills - outstanding time management, follow-up and organizational skills a must - finesse in multi-tasking and meeting deadlines

<https://www.indeed.com/viewjob?jk=63c6db1d61ed2d15>