

### CUSTOMER SERVICE & SALES ASSISTANT (seasonal workers)

Carson. F/T. \$34,000 to \$40,000/yr. Weekly Pay! Full training provided. Handle customer inquiries and complaints. Provide information about the campaigns. Process sale orders for customers in accordance with campaign standards. Document and update customer records accurately based on interactions. Keep up to date with training about the campaigns. Have a fun-loving attitude with customers while conducting yourself professionally. Great communication skills. Ability to prioritize and multitask. Basic education required – GED. Legally allowed to work in the USA (sponsorship cannot be offered.) 18 or older.

**<https://www.ziprecruiter.com/c/JOIN-OUR-LEADERSHIP-TEAM/Job/Seasonal-Workers-Needed-Weekly-Pay!/-in-Carson,CA>**

### BILINGUAL OFFICE ASSISTANT

Behavior and Education - Manhattan Beach. Assist with reception phones. Manage recruiting calls and emails. Fluent in Spanish (speaking and writing). Setting up interviews. Assemble new hire training folders. Assist with gathering new hire paperwork. Assemble event / career fair bags and supplies. Order food for meetings. Assist with room set up for meetings, trainings and events. Stock / clean toys for staff. Prep toy exchange for staff meetings. Clean and stock kitchen. Clean, organize, and stock office. Calendar recurring meetings and events, as needed. Provide support for meetings and events. Fax / scan. Position reports to the Office Manager. Friendly customer service. Experience with multi-line telephone systems. Ability to multi-task and maintain a calm demeanor while doing so. Detail oriented. Able to take direction / tasks from several individuals. Outgoing personality; easy to work with.

**<https://www.indeed.com/viewjob?jk=56a3c017e2a03689>**

### PART TIME RETAIL ASSOCIATE (PT)

Red Wing Shoe Company – Torrance. Part-time. Our store hours are better than many retailers and our compensation plus sales incentives are standouts in the market. Promote and support the high quality Red Wing brand image through professional selling. Enter customer information and sales into RIMS, process payments, balance cash drawer and daily reporting. Measure and fit every customer properly. Explain product features and benefits, as well as technical specifications. Practice industrial sales lead development on the fitting stool. Assist the Mobile Sales Rep on truck runs in sales, fittings and onsite service. High school diploma or general education degree (GED) required and 0-2 years related experience/training. Team and collaboration orientation. Results oriented. Effective Written/Verbal Communication. Computer Utilization. Retail footwear and/or wholesale experience. Lifting 50 pounds, bending lacing shoes, and climbing a ladder. Store maintenance duties including vacuuming, mopping & waxing floors, washing windows and setting up and maintaining displays.

**<https://jobs.smartrecruiters.com/RedWingShoeCompany/743999718074294-template-part-time-retail-associate-pt->**

### CASHIER ASSOCIATE

Burlington Stores – Hawthorne. P/T, work a flexible schedule; including nights, weekends and holidays as required. Deliver excellent customer service with a positive, professional attitude.

Accurately and efficiently ring on register. Process layaways, returns, and exchanges.

**<https://burlingtonstores.jobs/hawthorne-ca/cashier-associate/B2D7476D04CC4B22B4B1D06D82E294F8/job/>**

### STORE ASSOCIATE - SHORTAGE CONTROL

Burlington Stores – Compton. P/T. Remain alert and engaged in monitoring the entrance and greeting customers during the entire duration of every assigned shift. Project a professional image including wearing appropriate company-issued loss prevention attire, complying with company dress-code, and utilizing a positive and confident communication-style. Maintain a clean, organized, and welcoming store entrance environment. Greet customers with a smile, answer questions, and provide excellent customer service. Learn and apply all shortage control best practices including performing bag and package checks and enforcing all safety and security standards. Observe and report on key shortage control insights within your location and work with Asset Protection Investigators and leadership to address areas of opportunity. High School Diploma or equivalent. Ability to sit, stand, and walk for extended periods of time. Ability to visually monitor store environment.

**<https://burlingtonstores.jobs/compton-ca/store-associate-shortage-control/562A458BADE340848AB1F4D4C4C04AC4/job/>**

### RETAIL SALES ASSOCIATE

Harbor Freight Tools USA, Inc. – Torrance. Full-time, Part-time. Ability to work nights (until 8 p.m.), weekends and holidays as needed. At least 18 years old. Retail or customer service experience preferred. Ability to communicate clearly with customers and associates in person and via e-mail and telephone. Ability to intermittently lift, push and/or pull up to 50 pounds and stand/move for entire shift. Ability to lift, bend, kneel, climb, crawl and/or twist and safely climb up/down a ladder. Physically able and willing to become certified to operate a forklift in accordance with IIPP (Injury and Illness Prevention Program).

**<https://sjobs.brassring.com/TGnewUI/Search/home/HomeWithPreLoad?PageType=JobDetails&partnerid=26281&siteid=6657&jobid=823005>**

### CASHIER / CUSTOMER SERVICE - Suits, Tuxedos, Men's Clothing

Warehouse Suit Sale – Gardena. [www.warehousesuitsale.com](http://www.warehousesuitsale.com) Part-time. \$14.25 - \$15.25/hr. Saturdays and/or Sundays. Charge customers via POS system. Input data for wedding group orders. Handle returns/exchanges. Assist customers and place orders for tuxedo rentals and group orders. Address customer complaints for positive outcomes. Bag purchases. Stock merchandise. Suggest best-selling styles. Answer customers' questions about merchandise. Wipe mirrors, display cases, shelves, and aisles. Attach price tags. Perform other duties as directed by supervisor. Company Expectations. Timeliness. Attention to detail. Positive attitude. Team player. High School Diploma.

**<https://www.indeed.com/viewjob?jk=ec25f0cae8a0a3be>**

### CUSTOMER SERVICE AGENT - 213

Mercury Air Group Inc. - Los Angeles. \$17.95/hr. May be required to work all of the following: irregular hours and/or shifts, including split-shifts; holidays and weekends; overtime; and extended hours. Prepare documentation prior to flight arrival or flight departure, review, organize, make copies and distribute accordingly. Coordinate check-in with warehouse personnel. Travel to Airport Operational Area (AOA) to meet flight upon arrival or departure of flight to retrieve or drop off flight documents. Notify Broker or Freight Forwarder on the Master Airway Bill (MAWB) of shipment's arrival at warehouse facility. Notify shippers when shippers when shipments are placed on hold. Provide assistance to customers arriving to retrieve their documents and freight. Print flight manifest, cargo pallet message, dead load and NOTOC and deliver to the aircraft. Prepare various reports (Irregularity Report, Weekly Import and/or Export Statistics). Follow specific procedure for Dangerous Goods shipments when received, including procedure when Dangerous Goods are abandoned by consignee. Answer telephone and respond to incoming calls and emails. Demonstrate diligence required to maintain security under the Airport Police, Transportation Security Administration (TSA) and United States Customs/Border Protection (USCBP) Regulations. You will challenge any and all persons not displaying an airport I.D. badge within a Mercury warehouse or any Airport Operational Area. (AOA). Maintain records and appointments necessary for employment on the airport such as: airport badge appointments, USCBP interviews or other government required meetings. Keep workstation clean and organized. Be at least 18 years of age. Possess clean driving record and valid driver's license (10-year DMV print-out required). Provide 10 years background employment/education information. Provide proof of the legal right to work in the United States such as: passport, birth certificate or work permit/visa. Be able to lift up to 50 lbs. Tolerate moderate to loud levels of noise within the work environment. Stand and remain standing for periods up to 3 hours without sitting. Demonstrate daily a fitness for obligation without impairment due to illegal drugs, sleep deprivation, medication, or alcohol. Typing skills with ability to type a minimum of 35 wpm. English proficiency (e.g., reading, writing, speaking, listening). Mental abilities (e.g., visual observation and identification, mental rotation). Interpersonal skills (e.g., customer service, dependability). Work values (e.g., responsibility, honesty, integrity). Knowledge of basic arithmetic and mathematics. Comprehension of airway bill import procedures and government regulations. Attention to detail and organization skills. Ability to follow instructions from supervisor or lead agent. Ability to work as an effective team member. Ability to obtain U.S. Customs seal and license to drive on Airport Operational Area (AOA). Office skills including file maintenance, basic computer knowledge, answering telephone quickly and ability to multi-task.

**<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=18004&clientkey=59B84C6E849D06C650A5D24072D869CC>**

### CUSTOMER CARE SPECIALIST I

World Oil Environmental Services – Compton. F/T, M – F: 8 a.m. to 5 p.m. and may include some weekends. Provide effective customer service for all internal and external customers by using excellent, in-depth knowledge of company products and programs and communicating effectively with team members within the customer service department. High school diploma or general education degree (GED); related experience and/or training.

**<https://www.indeed.com/viewjob?jk=c67679b47bc00544>**