

VIRTUAL RECRUITMENT with UPS

Tuesday, September 1, 2020

\$21.45 hr. Health Care Benefits. \$25,000 Tuition Assistance. 401K 3% match. Shared Stock.

Paid Vacation/holidays.

First Session at 11:00 AM:

<https://laccd.zoom.us/j/97842982752?pwd=Z2lveDJPTU8walh6dklHdTJSRlFmdz09>

Meeting ID: 978 4298 2752 Passcode: 871390

Second Session at 06:00 PM:

<https://laccd.zoom.us/j/93674456085?pwd=Y2FhVndqTHB2aHdtUytneUIQd0lXZz09>

Meeting ID: 936 7445 6085 Passcode: 421901

CONTACT TRACERS

COVID-19 Response for Los Angeles County Department of Public Health. Compensation is \$25/hour for Managers, \$22.50/hour for Leads, and \$21.65/hour for Contact Tracers. This work is to be done 100% remotely – a huge advantage to those who wish to limit their exposure to COVID-19. Call and communicate in a professional and inform contacts of their encounters with a confirmed positive case and track contacts. Conduct the contact interview by phone following (CRM) account scripts, policies and procedures provided by County Department of Public Health. Comply with LAC DPH training regarding confidentiality. Provide contacts with information about quarantine. Provide contacts information and guidance on social distancing as well as methods for preventing infection. Maintain a professional, positive attitude and work ethic. Demonstrate the ability to interact professionally with culturally diverse individuals during a time of crisis and distress. Apply sound critical thinking and judgement skills. Possess proficiency with computers and software programs. Ability to type and enter information into a computer-based platform. Complete the 3-part Contact Tracer Training Program; submit your course completion certificates, as instructed. Assure your workspace or home office space is set up and ergonomically safe. Contact Tracers should aim to conduct approximately 15 contact interviews per 7-hour shift and provide an update to the Contact Tracing Team Leader at the end of each shift. Need your own: Laptop or desktop computer with a microphone, Internet Access / WiFi (if working off the County network), Amazon Web Services (AWS) Connect account, AWS Connect training guide, Microsoft Customer Relationship Management (CRM) account, Microsoft CRM system training guide, DPH Contact Tracing Standard Operating Procedure, Training materials needed to perform duties (interview script, DPH website resources, etc.), Training certificates; proof of completion.

Send resumes to: MDavidson@jvs-socal.org

SCORE MENTORING

1st & Last Thursday of month. Appointments at 9, 10, 11 & 12.

Senior Corps of Retired Executives have volunteers that review your business plans, marketing strategies, capital ideas, etc.

Attend at SELACO Community Room, 10900 E. 183rd Street, Suite 350, Cerritos, CA 90703. RSVP: 562-402-9336 ext. 1252, marjeanc@selaco.com : www.selaco.com