



Paragon Laboratories is a leading contract manufacturer of Dietary Supplements in tablet, capsule and powder forms. For over 45 years, Parragon's top notch formulators and manufacturing personnel have been improving the lives by delivering quality nutritional supplements.

Now Hiring a **Sr. Production Planning Manager**

General Responsibilities:

- Mentor and lead department to coordinate production plans that ensure materials are provided according to schedules which maintain efficient production and support on-time delivery.
- Interfaces with Purchasing, Production, Warehousing, Quality Control and Sales to implement the execution of the production schedules, builds plans and provides reports on status of current orders and other potential schedule interruptions.
- Develop production plans, budgets and timelines according to productions specifications.
- Determine production requirements based on plant capacity.
- Plan work-flow and schedules for production departments.
- Provide support to Sales in notifying customers on any delays.

Requirements:

- Bachelor's Degree in Business, Supply Chain Management, Management, Accounting or related technical field or equivalent combination of education or experience.
- Minimum of five years' experience in a production planning role.
- Extensive knowledge of MRP and ERP, spreadsheet software, and Word Processing software.
- APICS certification a plus.
- Knowledge and experience with Sales & Operations Planning.
- Advanced computer skills, Excel experience mandatory.
- Outstanding planning & organizational skills.
- Extremely strong analytical and problem-solving skills.

Please send your resume to:

astein@sbwib.org

Please put **Sr. Production Planning Manager** in the subject line.

Qualified applicants only.



A WORKFORCE

IT IS OUR GOAL TO PROVIDE ESSENTIAL WORKFORCE SERVICES TO SUPPORT THE PUBLIC DURING THIS DIFFICULT TIME. THE SBWIB HAS TAKEN A NUMBER OF STEPS TO ENSURE THE PUBLIC HAS ACCESS TO THE RESOURCES THEY NEED.



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THIS WIOA TITLE 1 FINANCIALLY ASSISTED PROGRAM OR ACTIVITY IS AN EQUAL OPPORTUNITY EMPLOYER/PROGRAM. AUXILIARY AIDS AND SERVICES ARE AVAILABLE UPON REQUEST TO INDIVIDUALS WITH DISABILITIES BY CALLING IN ADVANCE TO CRS 1-800-735-2922 OR 310-680-3700